

Administrative Hearing or Complaint Questionnaire

I am providing this information for the purpose of completing a <u>Administrative Hearing and/or Complaint.</u> I understand if I have any questions, concerns or need legal advice I may need to contact an attorney. I understand The Self-Help Legal Information Network are not attorneys and cannot give legal advice (ie. tell me the best method for my situation, tell me what forms to complete, tell me the process, or give me their opinion). I understand that I am responsible for filing and/or serving any necessary documents unless otherwise noted.

NOTE: We provided document preparation services only. If you need

advice you may need to seek the assistance of an attorney.				
Name	Date			
Signature				

QUESTIONNAIRE

YOUR NAME:
YOUR ADDRESS
PHONE NUMBER:
WHAT AGENCY ARE YOU COMPLAINING ABOUT:
ADDRESS:
PHONE NUMBER:
WHAT IS YOUR COMPLAINT:
PLEASE EXPLAIN

PLEASE ADVISE US OF WHAT TYPE OF RESOLUTION YOU ARE SEEKING:
WHAT HAVE YOU ALREADY DONE TO TRY AND RESOLVE THE ISSUE WITH THE AGENCY:

WHAT WOULD YOU LIKE US TO DO TO HELP RESOLVE YOUR ISSUE:	
ATTACH MORE SHEETS AS NEEDED	